

To,
The Manager,

_____ Bank

_____ Branch

Subject: Request for Maintenance of Standing Instruction/ Automated Fund Transfer/Monthly NIFT

Dear Sir/Madam,

I/ We _____ (Name) hereby request you to kindly maintain a standing instruction on my Account No _____ (herein referred to as the Funding Account) for Rs. _____ /- (Rupees _____ only) as per given below:

Purpose of Standing Instruction/ Automated Fund Transfer Request: **Charity**

Description (to appear in A/C statement): **Charity to Prakriti**

Frequency: **Monthly**

Starting Date: _____

Name of Beneficiary: **Prakriti**

Beneficiary A/C No.: **05831450000033**

Beneficiary Account Maintained with: **HDFC Bank Ltd, SadarBaazar, Gurgaon 122001, India**

IFSC Code: **HDFC 0000583**

Kindly transfer the above said amount on 5th of every month from the above mentioned starting date.

Thank You

Name: _____

Signature: _____

Date:

Address: _____

Phone No. _____